

# LACEY TOWNSHIP SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

**SPECIAL MEETING**

**ADOPTION OF THE 2020-2021 BUDGET**

**Monday, May 4, 2020**

**Via Zoom Version 4.6.10 (or later)**

**6:00 p.m.**

**PLEASE BE ADVISED THAT**, due to the current State of Emergency, and in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services, the Lacey Township Board of Education Public Hearing on the 2020-2021 Budget, originally scheduled to be held on Monday, May 4, 2020 at 6:00 p.m., in the Lecture Hall at the Lacey Township High School, will now be held by remote means. The Board of Education will not be present, but will participate via Zoom Version 4.6.10 (or later). The public may observe and participate only via Zoom Version 4.6.10 (or later) at the aforementioned date and time by visiting [www.laceyschools.org](http://www.laceyschools.org). **Registration is required and will remain open until 5:30 p.m. Upon registration, you will receive a confirmation email with directions to join the meeting.**

**MEETING OUTLINE**  
**May 4, 2020**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. STATEMENT OF ADEQUATE NOTICE**

Adequate notice of this meeting was advertised in the Asbury Park Press and the Beacon on January 16, 2020, and as amended on April 30, 2020, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, the Ocean County Library Lacey Branch and by filing a copy of the notices with the Lacey Township Clerk, as required by the Open Public Meetings Act.

- 4. ROLL CALL FOR ATTENDANCE**
- 5. REPORT OF THE SUPERINTENDENT**

Public Hearing for the 2020-2021 Budget

- 6. PUBLIC COMMENT**
- 7. AMENDMENT OF THE 2020-2021 SCHOOL YEAR TENTATIVE BUDGET**

MOTION: Move that the Board amend the Tentative Budget for the 2020-2021 school year as follows:

Budget Acct. Number	Budget Category	Description	Tentative Budget Amount	Increase/ (Decrease)	Final Budget Amount
<b>Revenue</b>					
10-1210	Local Tax Levy	Reduction in Banked Cap	\$49,972,583	\$(300,000)	\$49,672,583
<b>Total Revenue</b>			<b>\$49,972,583</b>	<b>\$(300,000)</b>	<b>\$46,672,583</b>
<b>Appropriations</b>					
11-000-230-895	Undistributed Expenditures - General Administration - BOE Membership Dues and Fees	Reduction in BOE meeting expenses	\$34,000	\$(6,000)	\$28,000
11-000-291-270	Total Unallocated Benefits - Health Benefits	Reduction in Medical Benefits	\$13,510,920	\$(237,034)	\$13,273,886
11-140-100-101	Regular Programs	Elimination of SAT Boot Camp	\$6,538,545	\$(4,500)	\$6,534,045

	- Instruction - Grades 9-12 - Salaries of Teachers				
11-190-100-610	Regular Programs - Instruction - General Supplies	Reduction in Classroom Furniture	\$1,295,916	\$(34,000)	\$1,261,916
11-401-100-100	Co-Curricular Activities - Salaries	Reduction in Clubs	\$421,294	\$(13,032)	\$408,262
11-402-100-100	School Sponsored Athletics - Salaries	Elimination of 1 Assistant Coach	\$794,456	\$(5,434)	\$789,022
<b>Total Appropriations</b>			<b>\$22,595,131</b>	<b>\$(300,000)</b>	<b>\$22,295,131</b>

## 8. ADOPTION OF THE 2020-2021 SCHOOL YEAR BUDGET

MOTION: Move that the Board adopt the final budget for the 2020-2021 school year.

WHEREAS, the Lacey Township School District Board of Education adopted a tentative budget on March 18, 2020 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 8, 2020 and

WHEREAS, the approved budget was advertised in the legal section of the Asbury Park Press and the Beacon on April 30, 2020; and

WHEREAS, the approved budget was presented to the public during a public hearing on May 4, 2020;

WHEREAS, subsequent to the public hearing the approved budget was amended to include revisions as outlined above;

NOW THEREFORE BE IT RESOLVED that the budget - as amended - be adopted for the 2020-2021 school year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	General	Special	Debt	
	Fund	Revenues	Service	Total
Total Expenditures	\$72,007,754	\$1,592,846	\$3,733,800	\$77,334,400
Less: Anticipated Revenues	<u>22,335,171</u>	<u>1,592,846</u>	<u>552,433</u>	<u>24,480,450</u>
Taxes to be Raised	\$49,672,583	\$0	\$3,181,367	\$52,853,950

And to advertise said tentative budget in the Asbury Park Press newspaper in accordance with the form suggested by the State Department of Education and according to law; and

### **Adjustment for Use of Banked Cap**

BE IT RESOLVED that the Lacey Township Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$383,391 for the purposes of maintaining instructional programs and staff. The district intends to complete said purposes by June 2021.

### **Capital Reserve Withdrawal - Excess Cost**

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$980,000 that is for other capital projects - the replacement of boilers at the Lacey Township High School. The total cost of this project is estimated to be \$980,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

### **Maintenance Reserve Withdrawal**

BE IT RESOLVED that, per N.J.A.C. 6A:23A-14.2, the Board of Education includes in the proposed budget the withdrawal of \$300,000 from the Maintenance Reserve Account. The district has fully exhausted all eligible statutory spending authority for required maintenance and must increase the base budget for the purposes of maintaining its facilities - specifically, various plumbing, electrical, and mechanical projects as outlined in the Comprehensive Maintenance Plan for account 11-000-261-420. The district intends to complete said purposes by June 2021.

### **Travel and Related Expense Reimbursement**

WHEREAS, the Lacey Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Lacey Township Board of Education established \$71,323 as the maximum travel amount for the current school year and has expended \$42,444 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$69,450 for all staff and board members for the 2020-2021 school year.

**Alternative Revenue Projection - SEMI**

Move that the Board of Education approve an alternate revenue projection of \$50,899 for the 2020-2021 Special Education Medicaid Initiative (SEMI) program as approved by the Ocean County Interim Executive County Superintendent.

**Authorization to Implement the 2020-2021 Budget**

BE IT RESOLVED, that the Lacey Township School District Board of Education authorize the Superintendent and Business Administrator/Board Secretary to implement the 2020-2021 budget pursuant to local and state policies.

**A4F – Tax Levy Certification Forms A and B**

BE IT RESOLVED, that the amount required for school purposes in the school district of Lacey Township, County of Ocean for the 2020-2021 school year is \$52,853,950 and is required to be levied for local school district purposes.

**Approval of the 2020-2021 Tax Payment Schedule**

BE IT RESOLVED, that the Lacey Township School District Board of Education approve the following payment schedule to receive the current expense tax levy and the debt service tax levy for the 2020-2021 school year.

<b>Date Due</b>	<b>Amount Due</b>	<b>General Fund</b>	<b>Debt Service Fund</b>
July 10, 2020	\$4,400,254	\$4,139,382	\$260,872
August 10, 2020	4,139,382	4,139,382	-
September 10, 2020	4,460,700	4,139,382	321,318
October 10, 2020	4,139,382	4,139,382	-
November 10, 2020	4,139,382	4,139,382	-
December 10, 2020	5,198,777	4,139,382	1,059,395
January 10, 2021	4,139,382	4,139,382	-
February 10, 2021	4,139,382	4,139,382	-

March 10, 2021	5,679,164	4,139,382	1,539,782
April 10, 2021	4,139,382	4,139,382	-
May 10, 2021	4,139,382	4,139,382	-
June 10, 2021	4,139,382	4,139,382	-
<b>Total 2020-2021 School Year</b>	<b>\$52,853,950</b>	<b>\$49,672,583</b>	<b>\$3,181,367</b>

**9. BOARD COMMENT**

**10. ADJOURNMENT**